



Subcontractor Pre-Qualification Form

Please complete the following information and return this form and the supporting documents to the address at the bottom of this page.

Company Name: _____ Type of Work: _____

Primary Contact: _____ Phone Number: _____

Business Address: _____ Fax Number: _____

_____ E-mail Address: _____

Number of Full-Time Employees: _____ # of Years in Business (Company): _____

Rank the subcontract range in which you are most competitive and comfortable in performing, from 1=Best to 4=Least

A. \$500,000 and Under _____ C. \$1,000,000 to \$3,000,000 _____

B. \$500,000 to \$1,000,000 _____ D. Over \$3,000,000 _____

Brief Description of Work Performed:

General Qualifications:	YES	NO
Union Affiliation		
Certified MBE or WBE		
High-rise experience 7 Floors and up		
Mid-rise experience 4-7 Floors		
Low-rise experience 1-4 Floors		
Multi-family housing experience		
# of multi-fam. projects in last 3 years		
Number of full time field crews		
One-year warranty		
24-hour emergency contact		
Fire stopping / Fire caulking experience		
OSHA safety officer		
Current Safety experience modifier		
Design/Build Capability		

Insurance Qualifications:	
Do you possess:	Y/N/Amt
Liability Insurance?	
Coverage Amount:	\$2,000,000
Workers Comp?	
Coverage Amount:	\$500,000
Automobile Insurance?	
Coverage Amount:	\$1,000,000
Umbrella Policy?	
Coverage Amount:	\$5,000,000
Attach Current Certificate of Insurance Coverage	

Supporting Documents: (Attach Supporting Documents OR complete Page 2)

- Include reference list of general contractors experienced in working with your firm.
- Include recent project list, including project name, location, scope of work, & approximate contract value, date completed & contact person.
- Include any additional information you would like taken into consideration as we review your qualifications.

Credit Information: (Attach Current Financial Statement OR complete Page 3)

- Include recent project list, including project name, location, & approximate contract value, date completed.
- Include financial references & P&P bond experience.

Please return this form with the supporting documents to Focus Construction, Attn: Leah Brand, 191 Waukegan Rd, Suite 202, Northfield, IL 60093. Information may also be submitted via fax to 847-441-0475, or email at Leahb@focusrealestate.com.

Bidder Pre-Qualification Form

Page 2

Company Name:	Type of Work
Primary Contact:	Phone Number:
Business Address:	Fax Number:
E-mail Address:	

Recent Project List (Largest projects during the last 24 months)					
<u>Project</u>	<u>Contract \$</u>	<u>Location</u>	<u>Date</u>	<u>Work Scope</u>	<u>Contact Person</u>

Performance References (General Contractors/Clients for whom the projects were completed)				
<u>Reference (Company)</u>	<u>Phone</u>	<u>Fax</u>	<u>E-mail</u>	<u>Contact Person</u>

Please sign in the space provided below to authorize us to contact the references that you've listed.

Authorized Signature

Date

Please return this form with the supporting documents to Focus Development, Attn: Leah Brand,

Focus Construction, Inc.
191 Waukegan Rd, Suite 202
Northfield, IL 60093

Phone Number: 847-441-0474
Fax Number: 847-441-0475
E-mail Address: Leahb@focusrealestate.com

Bidder Pre-Qualification Form

Page 3

Company Name:	Type of Work
Primary Contact:	Phone Number:
Business Address:	Fax Number:
E-mail Address:	
Principals/Officers:	

Approximate Annual Sales Volume:		# of	
<u>Year</u>	<u>Total Revenue</u>	Projects	<u>Avg. Project Size</u>

Bank References:				
<u>Reference (Financial Institution)</u>	<u>Phone</u>	<u>Fax</u>	<u>E-mail</u>	<u>Contact Person</u>

Bond Information:				
<u>Reference (Bonding Company)</u>	<u>Phone</u>	<u>Bond Limits</u>	<u>E-mail</u>	<u>Contact Person</u>

Please sign in the space provided below to authorize us to contact the references that you've listed.

Authorized Signature	Date
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Please return this form with the supporting documents to Focus Construction, Attn: Leah Brand,

Focus Construction, Inc.
 191 Waukegan Rd, Suite 202
 Northfield, IL 60093

Phone Number: 847-441-0474
 Fax Number: 847-441-0475
 E-mail Address: Leahb@focusrealestate.com